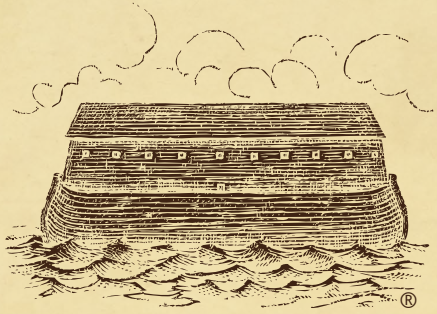

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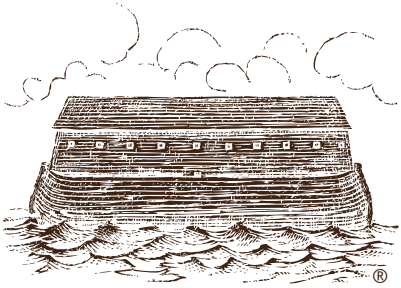

The Ark

Christian Science Collection

User Guide

Version 2.0

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The Ark
Christian Science Collection

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Application Setup

Flash Drive Application versus Internet Application

Your purchase includes a 32 GB USB flash drive ***(Figure 1)*** containing The Ark application. Once you connect the flash drive to your computer, you can run the program directly from the flash drive. See The Ark Flash Drive Initial Setup (p. 2).

No Internet access is needed because the entire application, including the Collection, is contained on your flash drive. In addition to the flash drive, your purchase includes access to The Ark Internet application for use anywhere in the world (registration required).

Here are some of the features of each application:

Figure 1. **The Ark Flash Drive***

*Actual device may differ

Flash Drive Application Features

- Not dependent on the Internet
- No downloading time to access files
- Portable

Internet Application Features

- Accessible anywhere in the world
- Software current with updates and fixes
- Password protected

System Requirements

Check system requirements before setting up The Ark flash drive.

General System Requirements

- Supported Operating Systems
  - PC – Windows 7, Vista, or XP
  - Mac – Mac OS 10.5 or higher
- Supported Browsers
  - Firefox 3.5 or higher
  - Safari 4 or higher
  - Internet Explorer 7 or higher
- 1 GHz processor
- 1 GB RAM
- Adobe Flash Player 10.1.0 or higher (free download)

Flash Drive Application

- Available USB 2.0 port

Internet Application

- High-speed Internet connection

Printing

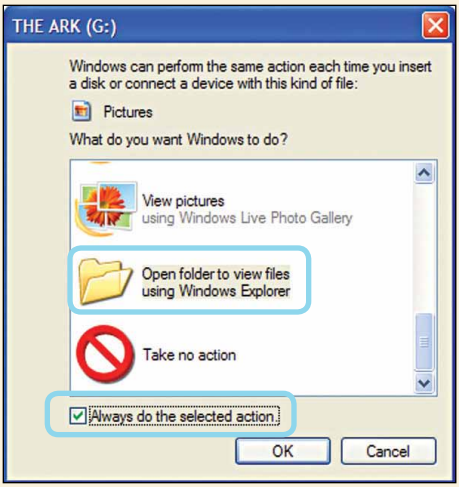
- PDF reader required (Adobe Reader available for free download)

The Ark Flash Drive Initial Setup

PC for Windows XP

1. Plug The Ark flash drive into a USB 2.0 port.
2. Wait a few moments as your computer detects the flash drive. An action window should appear ***(Figure 2).*** Click "Open folder to view files" and skip to Step 4 OR close the window and continue to Step 3. If you prefer, check "Always do the selected action."

Figure 2. **Action Window**

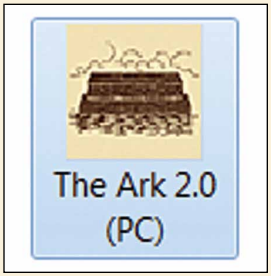


3. Open My Computer on your desktop and double-click THE ARK flash drive icon ***(Figure 3)***.

Figure 3. **The Ark Flash Drive Icon**

4. Double-click The Ark 2.0 folder.
5. Double-click The Ark 2.0 (PC) application icon ***(Figure 4)***.

Figure 4. **PC Application Icon**



6. If a Windows Security Alert window pops up, click Unblock ***(Figure 5)***.

Figure 5. **Security Alert**

7. The Ark Flash Drive application will open within your Internet browser window, but it does not need an Internet connection to operate. Carefully read the End User License Agreement (EULA) and click the I AGREE button when finished.

Please read Using the Launch The Ark Window (p. 5) to learn more about how to easily re-launch The Ark application, as well as Safely Removing The Ark Flash Drive (p. 6).

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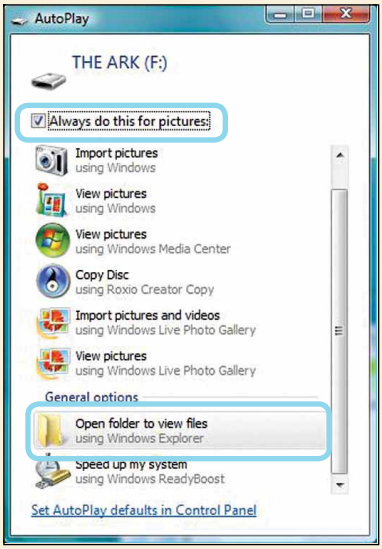
PC for Windows Vista

1. Plug The Ark flash drive into a USB 2.0 port.
2. Wait a few moments as your computer detects the flash drive. An AutoPlay window should appear ***(Figure 6)***. Click "Open folder to view files" and skip to Step 4 OR close the window and continue to Step 3. If you prefer, check "Always do this for pictures:"

Figure 6. **AutoPlay**

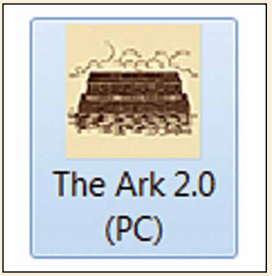


3. Click the Windows Start button in the lower-left corner of your screen. Select Computer and double-click THE ARK flash drive icon in the window that appears ***(Figure 7)***.

Figure 7. **The Ark Flash Drive Icon**

4. Double-click The Ark 2.0 folder.
5. Double-click The Ark 2.0 (PC) application icon ***(Figure 8)***.

Figure 8. **PC Application Icon**



6. If a Windows Security Alert window pops up, click Unblock ***(Figure 9)***. An additional window may appear with a Windows Firewall warning: "Windows needs your permission to continue." Click Continue.

Figure 9. **Security Alert**

7. The Ark Flash Drive application will open within your Internet browser window, but it does not need an Internet connection to operate. Carefully read the End User License Agreement (EULA) and click the I AGREE button when finished.

Please read Using the Launch The Ark Window (p. 5) to learn more about how to easily re-launch The Ark application, as well as Safely Removing The Ark Flash Drive (p. 6).

PC for Windows 7

1. Plug The Ark flash drive into a USB 2.0 port.
2. Wait a few moments as your computer detects the flash drive. An AutoPlay window should appear ***(Figure 10)***. Click "Open folder to view files" and skip to Step 4 OR close the window and continue to Step 3. If you prefer, check "Always do this for pictures:"

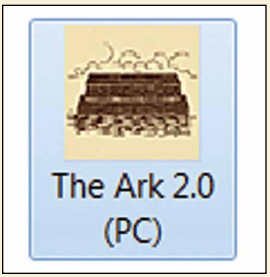
Figure 10. **AutoPlay**

3. Click the Windows Start button in the lower-left corner of your screen. Select Computer and double-click THE ARK flash drive icon in the window that appears ***(Figure 11)***.

Figure 11. **The Ark Flash Drive Icon**

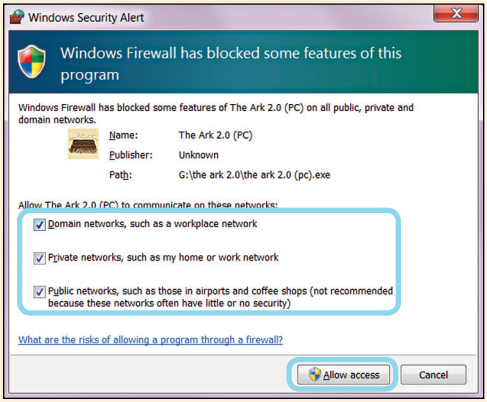
4. Double-click The Ark 2.0 folder.
5. Double-click The Ark 2.0 (PC) application icon ***(Figure 12)***.

Figure 12. **PC Application Icon**



6. If a Windows Security Alert window pops up, check all three communication allowance boxes and click "Allow access" ***(Figure 13)***. An additional window may appear with a Windows Firewall warning. Click Continue.

Figure 13. **Security Alert**



7. The Ark flash drive application will open within your Internet browser window, but it does not need an Internet connection to operate. Carefully read the End User License Agreement (EULA) and click the I AGREE button when finished.

Please read Using the Launch The Ark Window (p. 5) to learn more about how to easily re-launch The Ark application, as well as Safely Removing The Ark Flash Drive (p. 6).

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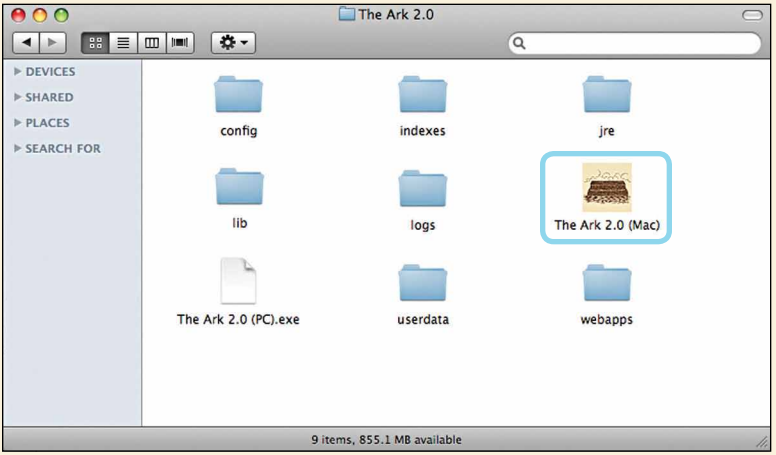
Macintosh

1. Plug The Ark flash drive into a USB 2.0 port.
2. Wait a few moments as your computer detects the flash drive. Click the drive icon labeled THE ARK that appears on your desktop ***(Figure 14.)***
3. Double-click The Ark 2.0 folder.
4. Double-click The Ark 2.0 (Mac) application icon ***(Figure 15)***.

Figure 14. **The Ark Flash Drive Icon**

Figure 15. **Macintosh Application Icon**



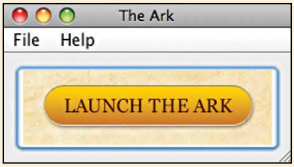
5. The Ark Flash Drive application will open within your Internet browser window, but it does not need an Internet connection to operate. Carefully read the End User License Agreement (EULA) and click the I AGREE button when finished.

Please read Using the Launch The Ark Window below to learn more about how to easily re-launch The Ark application, as well as Safely Removing The Ark Flash Drive (p. 6).

Using the Launch The Ark Window

As soon as The Ark Flash Drive application opens, a button or icon automatically appears on your Windows Taskbar or Mac Dock. As long as the flash drive remains plugged in, you can use this window to re-launch The Ark application after you close the browser. Click the Launch The Ark button to open a new Ark browser window ***(Figure 16)***.

Figure 16. **Launch The Ark Window**



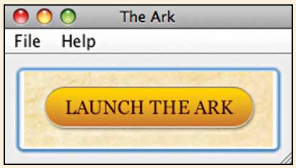
NOTE: Remember to close out of this window before following the steps to safely remove the flash drive from its USB port. See Safely Removing The Ark Flash Drive on the next page.

Safely Removing The Ark Flash Drive

The Ark Flash Drive application is accessible as long as the flash drive is plugged into your computer's USB port. Once set up, the flash drive can remain plugged in indefinitely. However, if you desire to remove the flash drive, do **NOT** simply pull the flash drive out of its USB port. Doing so could potentially cause data corruption.

For PC and Macintosh, make certain all windows corresponding to The Ark application are closed, including the Launch The Ark window *(Figure 17)*.

Figure 17. **Launch The Ark Window**



PC Users

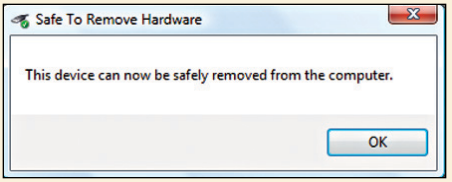
1. Click the small icon in the lower-right Taskbar system tray with the green arrow or green check (for XP and for 7/Vista). For XP and Vista users, this will bring up the Safely Remove Hardware window ***(Figure 18)***. Select the USB Mass Storage Device corresponding to The Ark flash drive and click Stop. Windows 7 users, select Eject Flash Voyager and skip to Step 3.
2. Confirm you wish to stop the device by clicking OK ***(Figure 19)***.

Figure 18. **Safely Remove Hardware**

Figure 19. **Stop Hardware Device**

3. Windows will alert you when the flash drive can be safely removed. Vista users will see the additional window below ***(Figure 20)***. Windows XP and 7 users will see a bubble in the lower right of their screen with similar information.

Figure 20. **Safe To Remove Flash Drive**



Macintosh Users

1. Click and hold your mouse over THE ARK drive icon on your desktop.
2. Drag and drop the drive icon into your Trash or Eject icon on the Dock.
3. Once the THE ARK drive icon disappears from the desktop, you may safely remove the flash drive from its USB port.

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Creating Your Account for the Internet Application

Your License Key is located on the front inside cover of your User Guide. This key is required to create your account for access to The Ark Internet application. The flash drive is not used for the Internet application. Regardless of which application you use, do not lose your License Key. It serves as proof of ownership.

Even if you do not intend to use The Ark over the Internet, we recommend you register by following the steps on this page to receive product updates.

Steps for Registering and Creating Your Internet Account

1. Go to www.arkpublications.com (We recommend adding this site to your Internet favorites for future use.)

2. In the upper-right corner of the screen, click the Create Account link below the Login ***(Figure 21)***.

3. Fill out the required information on the registration form. (Your License Key is on the front inside cover of the User Guide included with your software package.) Read the Terms of Service. You must check I AGREE before clicking Register to submit ***(Figure 22)***.

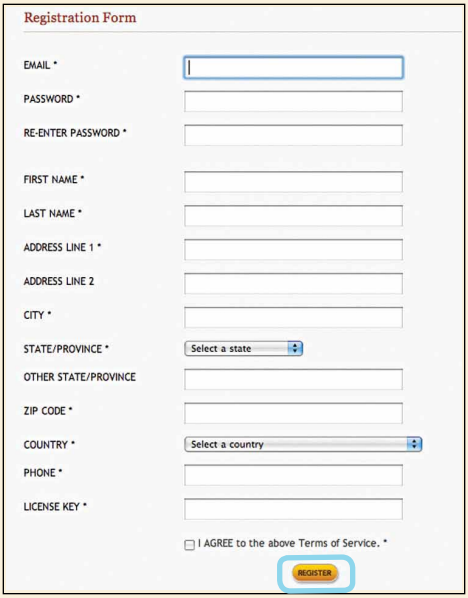
4. You will receive an email verifying your registration.

5. You can now log in to The Ark from www.arkpublications.com using your email and password.

   Remember this password is associated with your License Key and must not be shared per The Ark End User License Agreement (EULA) and Terms of Service.

Figure 21. Create Account and Forgot Password

Figure 22. Registration Form



Forgot Password (Internet Application)

Should you forget your password, click the Forgot Password? link in the upper-right corner below the Login ***(Figure 21).***

You will receive an email with a temporary password and instructions on how to reset your password.

My Account (Internet Application)

Once logged in, you may update your account information by selecting My Account on the Navigation Bar. See Navigation Bar (p. 11) for additional information. At the top of the page there are three tabs: Profile, Password, and Email. Follow the instructions under these tabs to change your account information.

Adobe Flash Player

Figure 23. **Adobe Flash Player Download Link**

Adobe Flash Player 10.1.0 or higher is required to view documents within The Ark 2.0. A free download is available at http://get.adobe.com/flashplayer/. A link to this website is at the bottom of The Ark Home page ***(Figure 23)***.

If you have an older version of Flash Player, you will be prompted to update when you first try to view a document in The Ark ***(Figure 24)***. Download the update and follow the instructions given during installation.

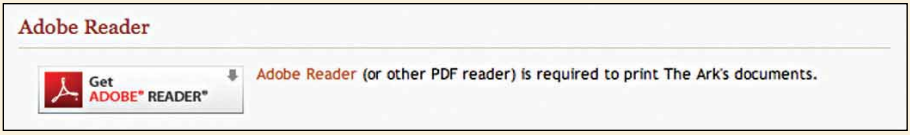
Figure 24. **Flash Player Upgrade Prompt**

If Flash Player has never been installed on your computer, or if you experience problems during initial installation, use Adobe's support pages to troubleshoot:

- Windows Support: http://kb2.adobe.com/cps/191/tn_19166.html
- Mac Support: http://kb2.adobe.com/cps/000/2dda3d81.html

Adobe Reader

Figure 25. **Adobe Reader Download Link**



Adobe Reader (or other PDF reader) is required to print documents from The Ark. A free download is available from Adobe's website at http://get.adobe.com/reader/. A link to this website is at the bottom of The Ark Home page ***(Figure 25)***. Adobe Reader is the recommended PDF program. Other PDF viewers are compatible but are not supported.

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User Guide

Welcome

Welcome to The Ark 2.0, a library comprised of the King James Version Bible and faithfully preserved public domain Christian Science publications. Research tools integrated into the Collection easily reveal correlations between the Bible and Mrs. Eddy's writings, help organize findings, and provide Hebrew, Greek, and Webster's word definitions.

Features

- Use The Ark's **powerful search engine** to examine the 60,000+ pages in the Collection and sort in order of relevance, author, or date
- **Cross-reference** the Bible with Mrs. Eddy's Works
- Preview citations prior to opening the source
- Go back and forth between books with ease
- Double-click any word to view definitions from:
  - *Science and Health* **Glossary**
  - **1828 Webster's** Unabridged Dictionary
  - **1913 Webster's** Unabridged Dictionary
- Double-click words in the Bible to discover:
  - **Strong's** Hebrew and Greek definitions
  - Expanded word meaning and usage with **Gesenius' Hebrew** and **Thayer's Greek** lexicons
- Store passages and articles in **My Projects**
- View and search Jesus' words in the Bible
- Gain insight into the Collection with the **Interactive Timeline**
- Print materials for study or share via email
- Navigate using linked references and bookmarks
- Research Christ, Jesus, and Mrs. Eddy in the Concordance Excerpts

The Collection

The Ark consists of the following searchable public domain publications and writings:

- King James Version Bible
- *Science and Health with Key to the Scriptures*
- *Manual of The Mother Church*
- *Miscellaneous Writings 1883 - 1896*
- *Retrospection and Introspection*
- *Unity of Good*
- *Pulpit and Press*
- *Rudimental Divine Science*
- *No and Yes*
- *Christian Science versus Pantheism*
- *Message to The Mother Church, June 1900*
- *Message to The Mother Church, June 1901*
- *Message to The Mother Church, June 1902*
- *Christian Healing*
- *The People's Idea of God*
- *The First Church of Christ, Scientist, and Miscellany*
- *Christ and Christmas*
- *Poems*
- *The Christian Science Journal* (1883 - 1922)
- *Christian Science Sentinel* (1898 - 1922)
- *The Christian Science Quarterly* (1904 - 1922)
- Concordance Excerpts (Mrs. Eddy references only)

Because of the enormous size of the Journal listings (Church, Practitioner, and other Listings) they are not included for all issues:

- Journal Volumes 1 - 13 include listings for all issues.
- Journal Volumes 14 - 40 include listings for only the last issue of each volume.

Due to the difficulty in locating back covers for some periodicals, they are only included in the last issue of each Journal and Sentinel volume.

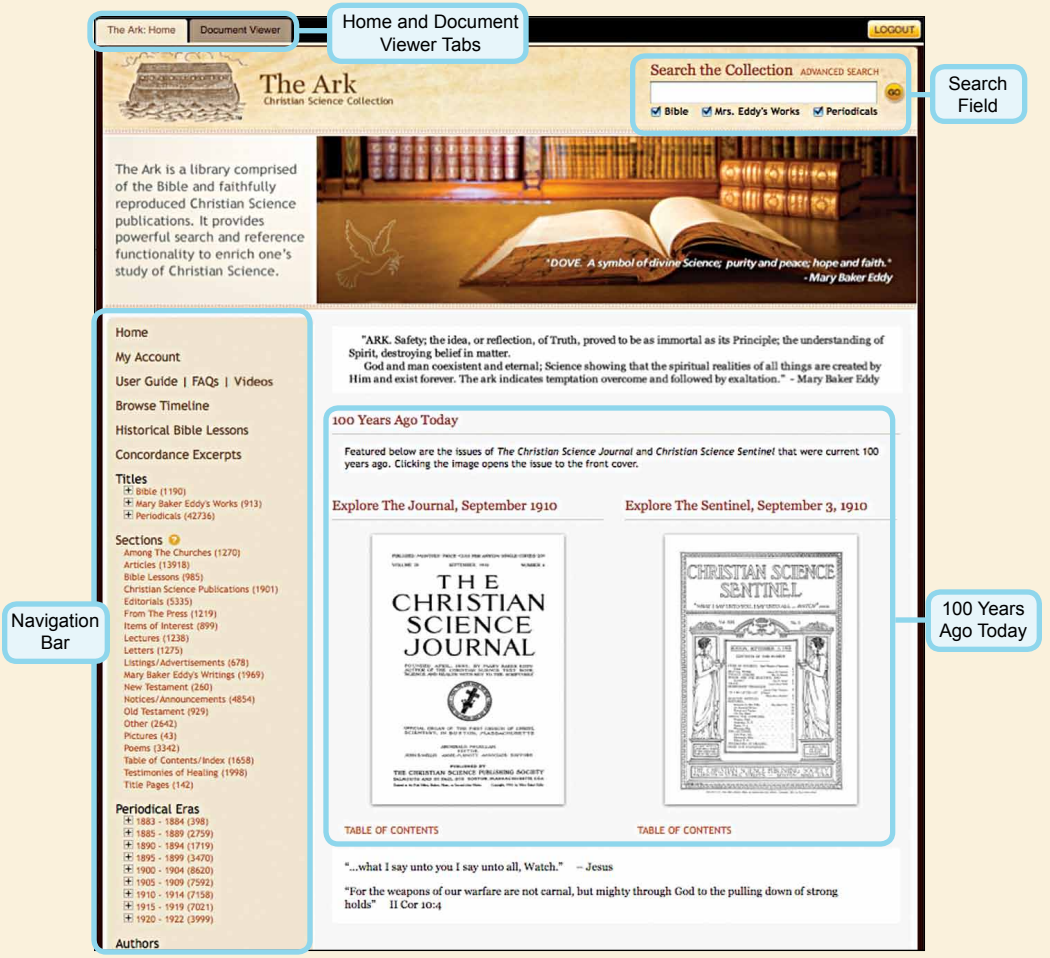
Using The Ark

The Ark is simple to access and use whether you are working on your computer with your flash drive or on the Internet application. Read the following guidelines to quickly learn how to search, navigate, print, and share your results. The Ark consists of six main pages: Home, Search Results, Advanced Search, Historical Bible Lessons, Concordance Excerpts, and Browse Timeline. In addition, a second tab within The Ark leads you directly to the Document Viewer ***(Figure 26)***.

Home Page

The Home page, and all other pages, contains a Navigation Bar located on the left side of the page ***(Figure 26)***. You can search the Collection using the Search field located in the upper-right corner of every page. The Home page also includes a section called 100 Years Ago Today ***(Figure 26)***, featuring the Journal and Sentinel issues published one hundred years ago. These materials are continually updated based on the current date. To open an issue, click the image or the Table of Contents link.

Figure 26. **The Ark Home Page**



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Navigation Bar

The Navigation Bar ***(Figure 27)*** located on the left side of each page in the Home tab contains the following links:

Home
Access the 100 Years Ago Today feature and links to download Adobe Flash Player and Adobe Reader. After performing a search, clicking Home returns you to the Home page. This link clears your search results.

My Account (Internet Application Only)
View/modify account information (address, password, and email).

User Guide | FAQs | Videos
Access the electronic copy of The Ark User Guide. | Answers to Frequently Asked Questions (FAQs). | Link to the online Videos page (only accessible if connected to the Internet).

Browse Timeline
Gain historical context and access periodicals and books chronologically using the Interactive Timeline.

Historical Bible Lessons
View/print *The Christian Science Quarterly* Bible Lessons.

Concordance Excerpts
Using the Concordance entries for Christ and Jesus, quickly search for related words within The Ark. Study each Mary Baker Eddy reference listed in the Concordance.

Jesus' Words
The Ark contains an index of Jesus' words in the New Testament. Whenever a Bible search is performed, the word or phrase is also automatically searched within Jesus' words. If any matches are found, a link will appear in the Navigation Bar for Jesus' Words with the number of hits in parentheses. Click this link to display the results. To return to your original search, use your browser's Back button while in the Home tab.

Titles
A list of searchable titles in The Ark's Collection followed by the number of items (chapters, articles, poems, letters, etc.) available. Click the plus signs next to Bible, Mary Baker Eddy's Works, or Periodicals to expand the title listings for these categories.

Sections
General categories of items within the Collection such as Mary Baker Eddy's Writings or Editorials.

Periodical Eras
Publication dates for the periodicals in the Collection.

Authors
A list of authors (including editors, article contributors, and authors of testimonies in Mrs. Eddy's writings) whose writings are found in the Collection.

Figure 27. **Navigation Bar**

Section Descriptions

The Collection is categorized into multiple sections to allow searching within specific areas. Descriptions for each section can be accessed from the Navigation Bar by clicking the yellow question mark icon ***(Figure 28)*** or the Advanced Search page by hovering over each icon.

Among the Churches
Branch church events, news, and messages.

Articles
Metaphysical articles.

Bible Lessons
The Christian Science Quarterly Bible Lessons.

Christian Science Publications
Catalogues of past Christian Science literature.

Editorials
Items, including articles and notices, found in the Editorial section of the Journals and Sentinels.

From the Press (Sentinels)
Religious articles reprinted from other publications found in the "Religious Items," "From Our Exchanges," and "Signs of the Times" sections of the *Christian Science Sentinel*.

Items of Interest (Sentinels)
Current events (1898-1922).

Lectures
Full text of lectures, lecture summaries, upcoming lectures, and Board of Lectureship notices.

Letters
Published letters including letters to Mary Baker Eddy.

Listings/Advertisements (Journals)
Christian Science church services, Reading Rooms, Practitioners, Nurses, and other listings.

Mary Baker Eddy's Writings
All items in Mrs. Eddy's published works, as well as articles, letters, notices, poems, and other items in the periodicals written by Mrs. Eddy.

New Testament
Chapters of books from the New Testament.

Notices/Announcements
Notes, church notices, and announcements.

Old Testament
Chapters of books from the Old Testament.

Other
Miscellaneous periodical items, such as quotes, "Selections," "Extracts," "Humor," and "Nuggets."

Figure 28. **Sections in the Navigation Bar**

Pictures
Photographs and illustrations.

Poems
Poems in Mary Baker Eddy's Works, original poems in the Christian Science periodicals, and poems reprinted from other sources.

Table of Contents/Index
Table of Contents for books and individual periodical issues, as well as indexes for yearly volumes.

Testimonies of Healing
Verified testimonies of Christian Science healing.

Title Pages
Title pages for the Bible, Mary Baker Eddy's Works, and *The Christian Science Quarterly*.

Number of Items

The numbers in parentheses on the Navigation Bar indicate the number of items found in each category ***(Figure 28)***. An item, such as a chapter or article, is a part of a document and has a title and section. Poems, editorials, and letters are also examples of items. Some larger sections, such as Testimonies of Healing and Listings/Advertisements, are treated as one item for each issue.

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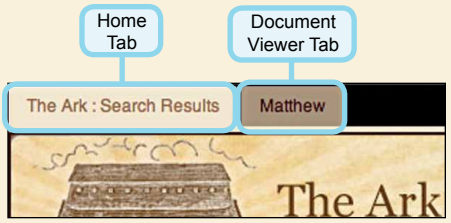
Navigation (Home and Document Viewer Tabs)

After logging into The Ark, two tabs appear in the upper-left corner of the page ***(Figure 29)***. These tabs will remain during your entire session as you navigate between them. The left tab or Home tab allows you to search the Collection and use other features offered on the Home page. The right tab is The Ark's custom Document Viewer which displays books and periodicals. As you use The Ark, you will become accustomed to going back and forth between these two tabs.

When you access documents in the Collection, they are opened in the Document Viewer tab ***(Figure 30)***. To return to The Ark's Search Results page, click the Home tab located in the upper-left corner. Using the browser's back button will not return you to your search. Click the Home tab to return to your results.

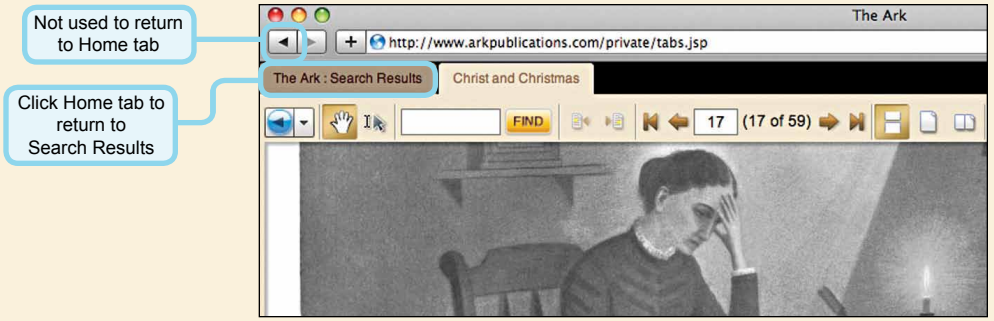
Figure 29. **The Ark Tabs**



Click the Home tab to return to Search Results. Do NOT use the browser back button.

The Home tab's label reflects the page you were last on before you opened the Document Viewer. The Document Viewer tab's label lists the book or periodical currently displayed.

Figure 30. **Getting Back to Search Results from Document Viewer**



Functionality of Two Main Tabs	Home Tab	Document Viewer Tab
	Search the Collection	View Documents
	View/Narrow Search Results	Bookmarks
	Advanced Search	Hits
	Browse Interactive Timeline	References
	Find Historical Bible Lessons	Dictionaries
	Concordance Excerpts	My Projects
	User Guide/FAQs/Videos	Search within a Document
	Print and Email	Go Back to Previously Viewed Documents
	My Account (Internet Application)	Print and Email
	Use **Browser Back Button**	**Use **Document Viewer** Back Button**

Searching

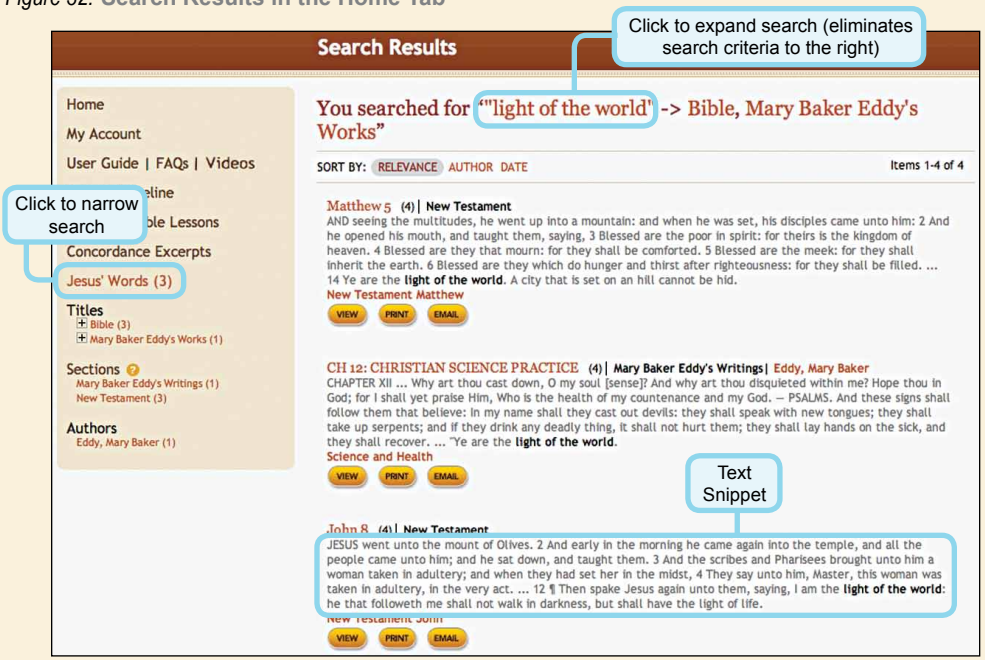
The Ark allows you to perform both general and advanced searches so you can easily locate exactly what you are looking for. When performing a new search, type a keyword or phrase in the upper-right corner Search the Collection field and click Go. Use double quotes for exact matches ***(Figure 31)***. The default will automatically search the entire Collection. Uncheck any of the three boxes below the Search field to only search a specific category. Your results will be displayed on the Search Results page ***(Figure 32)***.

Narrowing and Expanding Your Search

To narrow your search, click the links in the Navigation Bar on the left (e.g.: Jesus' Words, Titles, Periodical Eras, Sections, and Authors). Notice the number of items in parentheses updates to reflect the search criteria. As you continue to narrow your search, your criteria will be listed at the top of the Search Results page. To expand your search, click any item in the "You searched for" criteria, and the items following it will be dropped. Remember, you can always start a new search by using the Search the Collection field located in the upper-right corner of each Home tab page.

Figure 31. **New Search**

Figure 32. **Search Results in the Home Tab**



NOTE: The search-result text within the Church, Practitioner, and other Listings may have typographical errors. With over 60,000 pages to proof, efforts were focused on the main body of the material. As advanced as optical character recognition (OCR) programs are, they still have difficulty recognizing some numbers, addresses, and words not found in their dictionaries. We have conducted high-level proofreading in the Listings for only general headings and names. When you view and print the Listings (original images), they are free of OCR-induced typographical errors.

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Search Result Scope

Each search result references an item (chapter, article, poem, letter, etc.). An item will have only one entry on the Search Results page ***(Figure 32)***. If a specific word or phrase is searched, the number of occurrences within the item is displayed in parentheses next to the title of the result. When a searched word is found many times in an item, multiple matches are separated by "…" in the text snippet area.

Citation Syntax

One of the new features of The Ark 2.0 is the addition of citation syntax. It is used in My Projects and can also be entered in The Ark Home tab's Search the Collection field to quickly access citations in the Collection ***(Figure 33)***. The references in the References tab of the Document Viewer also use this syntax for display. The syntax covers the Bible, Mary Baker Eddy's published writings, *The Christian Science Journal*, and *Christian Science Sentinel*.

Syntax for the Bible

[Bible Book] [Chapter]:[Verse(s)] [Starting Word(s)] (to [Ending Word(s)])

General Rules for Bible Citations

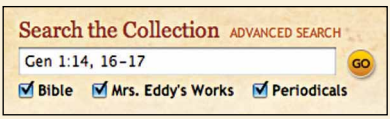
- Citations begin with a book name or abbreviation and chapter number.
- After a colon, the verse numbers are indicated.
- If a word or phrase follows, start at the indicated text, otherwise start at the beginning of the verse.
- A word or phrase in "(to _____)" indicates a specific stop point.
- If there is no "(to _____)" indicator, go to the end of the verse.
- My Projects and Search the Collection accepts most common abbreviations as well as the entire title.
- Starting and ending words are **case-sensitive** and optional.
- A verse is required.

Examples

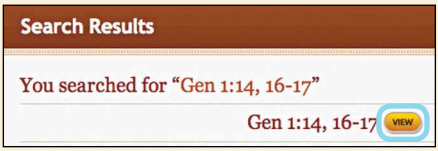
- Genesis 1:27
- Gen 1:1-3
- Gen 1:2,3 or Gen 1:2-3
- I Cor. 2:9-11 as
- Gen 2:17 thou shalt
- Rom 12:8 2nd he
- Gen 2:17 (to evil)
- Gen 2:17 thou shalt (to surely)
- Ps. 143:10 thou (to 2nd ;)
- Isa. 38:3 Remember (to 1st .)
- Neh. 5:10-12 I pray (to 1st .)
- Isa. 44:6, 9, 18 (to :), 21 (to 2nd ;)

Figure 33. **Bible Citation Syntax Search Query**

1. Search for a Citation



2. Click to View



3. Cited Text is Highlighted

morning were the third day.
14 ¶ And God said, Let there be lights in the firmament of the heaven to divide the day from the night; and let them be for signs, and for seasons, and for days, and years:
15 And let them be for lights in the firmament of the heaven to give light upon the earth: and it was so.
16 And God made two great lights; the greater light to rule the day, and the lesser light to rule the night: *he made* the stars also.
17 And God set them in the firmament of the heaven to give light upon the earth,

Syntax for Mary Baker Eddy's Works

[Book] [Page Number]:[Line Number(s)] [Starting Word(s)] (to [Ending Word(s)]) np

General Rules for Mrs. Eddy's Works Citations

- Citations begin with a book name or abbreviation and page number.
- After a colon, the line numbers are indicated.
- If a word or phrase follows, start at the indicated text, otherwise start at the first full sentence on the line.
- If there is only one line number, read to the end of the paragraph, otherwise go to the end of the sentence on the line indicated.
- A word or phrase in "(to _____)" indicates a specific stop point.
- "(only)" indicates to only read the sentence on that line.
- My Projects and Search the Collection will accept most common book abbreviations as well as the entire name. For a list of abbreviations, see the PDF titled Accepted Book Abbreviations available in the Citation Syntax section of the FAQs page.
- A line number is required after the colon.
- Starting and ending words are **case-sensitive** and optional.
- "np" indicates the citation goes to the next page when needed.
- Citations spanning more than two pages are not supported.

Examples

- S&H 167:1
- No 5:7-9 As
- S&H 2:23-24 2nd God is
- Pul 3:7-9
- Miscellany 3:4 The
- Ret 23:15 I (to watching)
- S&H 335:7-8 (to 1st .)
- Mis 285:13-25 np
- S&H 22:13 (only)
- S&H 222:14, 29-2

Syntax for Journals and Sentinels

If you know the date, volume, or page number of an item in a Journal or Sentinel, new syntax allows you to type abbreviations in Search the Collection to quickly open a periodical issue to the correct page ***(Figure 34)***. The syntax is comprised of the abbreviations found on the next page. Spaces and commas are optional. The Quarterlies do not have syntax capabilities.

Figure 34. **Sentinel Citation Search Query**

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Accepted Periodical Abbreviations*

Journal: journal, j
Sentinel: sentinel, s
Volume: volume, vol, v
Issue: issue, no, n

*Not case-sensitive

Syntax Formatting with Date*

[Periodical Name] [Date]

Sentinel may 1910
sentinel may 14 1910
s may 14, 1910
SENTINEL MAY 1910

*Not case-sensitive

Syntax Formatting with Volume, Issue, and Page Numbers

[Periodical Name][Volume Number]
[Periodical Name][Volume Number]:[Page Number]
[Periodical Name]V[Volume Number]N[Issue Number]
[Periodical Name]V[Volume Number]N[Issue Number]:[Page Number]

Sentinel Volume 12 Issue 37
sv12n37
s12n37

Journal Volume 12
jv12
j12

Adding a Page Number to a Search

If a periodical name and volume are present, any trailing value preceded by a colon is treated as a page number. The issue number is not required.

The issue displays at the top of the Search Results page. Click View to open the issue in the Document Viewer at the specified page number.

If the page number does not exist for the specified volume and issue, no reference will appear on the Search Results page. In this case, omit the issue or page number from your syntax and re-execute the search. If you know the volume and page number, it is best to omit the issue.

Syntax for Journal Volume 12, Page 522

j12:522
jv12:522
j12n37:522

Accessing a Journal/Sentinel Entry in My Projects

A Journal or Sentinel text selection is entered as a Note in My Projects. See My Projects (p. 29) for additional information. At the beginning of the Note title, you will see the Journal or Sentinel citation syntax for the selection ***(Figure 35)***. To view the page, type this syntax into the Search the Collection field and click View to open the Document Viewer tab to the specified page.

Figure 35. **Accessing Journal Entry from My Projects**

My Projects Entry

Advanced Search

The Ark's Advanced Search feature narrows search results by offering specific search criteria, such as keywords, author, title, and date of publications. Descriptions of criteria are available by hovering over the question mark icons next to each section. If you use the Sections, you do not need to have the Titles applicable to a particular section checked. For example, to search the New Testament, you do not need to have the Bible checked to receive relevant results.

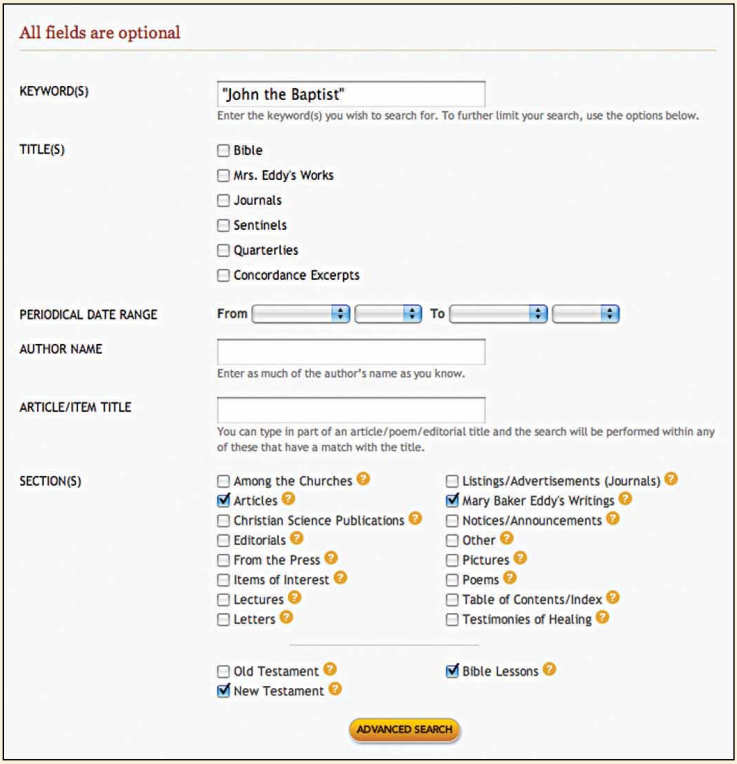
The example below ***(Figure 36)*** will search for the string "John the Baptist" in Articles, the New Testament, Mary Baker Eddy's Writings, and the Historical Bible Lessons.

Author Searching

If you are having difficulty finding an author's name, we recommend using the Author Name field located on the Advanced Search page. You can type part of an author's name, and a search will be performed on all the variations of author names as they originally appeared in print.

The Navigation Bar contains a standardized name for each author. Most authors' names have been printed in a variety of ways in the Collection. An author's standardized name is based on the individual's last known name during the time frame of the Collection. For example, if a woman was married after 1922 it will not be reflected in The Ark.

Figure 36. **Advanced Search Page**



Note about Mary Baker Eddy (*)

Mary Baker Eddy included a number of items by other authors in several of her works. In order to distinguish these from Mary Baker Eddy's actual writings, all items within her published works written by someone other than Mrs. Eddy contain a Mary Baker Eddy (*) listing along with the actual author, if known.

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Advanced Query Language

Use The Ark's powerful Advanced Query Language to narrow your search even further. All query language can be entered directly in the Search the Collection field or in the Document Viewer find field. The Ark's query language is intended to be simple, straightforward, and usable by those who want only to type a few words as well as those who need more powerful Boolean syntax.

Simple Searches

pleasant view

This query will return all items containing "pleasant" AND "view." In addition, it will also return variants of the words, such as "views."

Either/Or Searches

Lazarus OR Mary

This query will return items containing either "Lazarus" OR "Mary." Advanced Query Language supports AND and OR in a query. These terms must be capitalized, otherwise they will be treated as regular words.

Grouping Expressions

(Jesus wept) AND (Lazarus OR Mary)

Parentheses can group expressions. The query above returns items containing both "Jesus" AND "wept" and also contain either "Lazarus" OR "Mary."

Exact Phrases

"corner stone"

Use double quotation marks to match exact phrases. Variants of the words, such as "corner stones," will not appear in the search results.

Required Terms

+daily bread

Prefix a word with "+" to make it required. This changes the query and words without a "+" are optional. The query above will return all items that contain the word "daily," and may contain "bread." The presence of the word "bread" in an item will boost its relevance and move it closer to the top of the search results.

Omitting Words

Divine -Science
Divine NOT Science

Prefixing a term with "-" will omit items that contain the term. The keyword NOT works the same way.

Wildcards

love*
l?ve

An asterisk is a wildcard. Searching for "love*" will match loves, loving, lovable, etc. A question mark replaces a single character. Searching for "l?ve" will match love, live, etc.

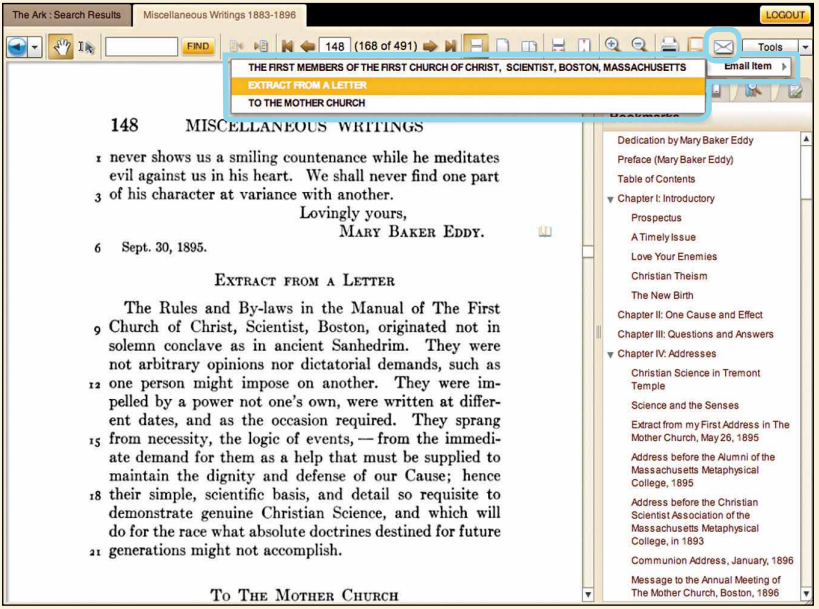
Queries are not case-sensitive. "Divine Science" and "divine science" will return the same results, even when using Exact Phrase searches. (The terms "AND," "NOT," and "OR" are case-sensitive.)

Emailing

Internet and flash drive users with a local email client such as Microsoft Outlook or Apple Mail can use the Email button located underneath each item on the Search Results page to create an email with a PDF attachment of the item.

Those without local email clients can use the Email button on the Document Viewer toolbar to email items from The Ark's server ***(Figure 37)***. Server-side email is only available on the Internet application; the flash drive requires a local email client.

Figure 37. **Emailing an Item from the Document Viewer**



	Local Email Client	The Ark Server Email
The Ark - Internet Application	Search Results Page	Document Viewer
The Ark - Flash Drive	Search Results Page	Not Available

NOTE: If you do not have a local email client set up and would like to email The Ark's items from such a program, please refer to your preferred email program's help and setup guides for installation instructions.

Printing

To print an item from the Home tab, click the Print button beneath each search result. A PDF will open containing only the pages for that item. In Adobe Reader, the print dialogue screen will open to allow you to immediately specify your print settings. If you are using another PDF viewer, access the print feature of the program manually.

You can also print from the Document Viewer by using the Print button on the toolbar ***(Figure 38)***. A menu will allow you to select an item to print or specify a page range.

All printing is done through a PDF viewer program such as Adobe Reader. Your printed document is

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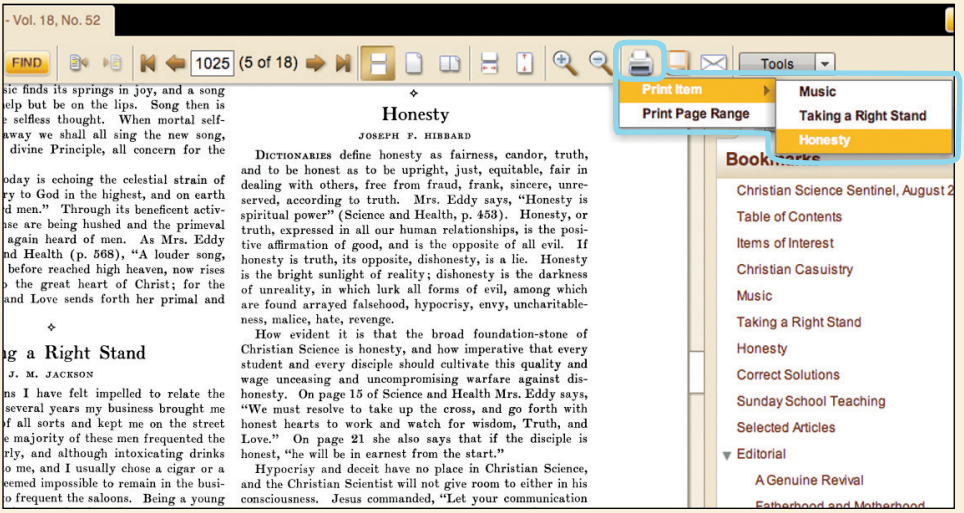
opened up in a separate browser tab or window. **When you are done printing, close the tab or window to return to The Ark.**

Because of the large size of the Sentinels, they are best printed on legal paper (8 ½" x 14"). This requires you to change the paper size and page scaling settings before printing. On a PC, you can change page scaling settings while in the print dialogue screen. To change paper size settings while in the print dialogue screen, click the Properties button to specify letter or legal size paper.

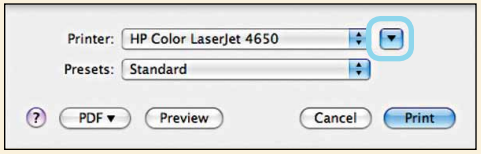
Figure 38. **Printing an Item from the Document Viewer**



Printing with Legal Paper on a Macintosh

When printing documents from The Ark on a Macintosh, selecting the correct paper size requires accessing the advanced print settings in the print dialogue box of your browser. Do this by clicking the small triangle next to the selected printer ***(Figure 39)***. Once expanded, you can select the appropriate print settings for legal paper.

Figure 39. **Accessing Mac Print Settings**

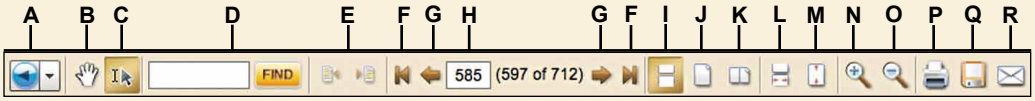


Title	Paper Size	Page Scaling
Bible	Letter (8 ½" x 11")	None
Mrs. Eddy's Works	Letter (8 ½" x 11")	None
Journal	Letter (8 ½" x 11")	None
Sentinel	Legal (8 ½" x 14") recommended	None
Sentinel	Letter (8 ½" x 11")	Fit to Page
Quarterly Bible Lesson	Letter (8 ½" x 11")	None

Document Viewer

The Ark's Document Viewer is a custom application with easy-to-use research tools for study and exploration. Adobe Flash Player is required to use the Document Viewer. See Adobe Flash Player (p. 8) for additional information. The figure below describes the functionality of the toolbar buttons ***(Figure 40)***.

Figure 40. **Document Viewer Toolbar**



A. Back: Click button once to go back to previous document viewed; use drop-down arrow to revisit up to the last 20 publications viewed.
B. Hand Tool: Grab image with mouse to scroll through document.
C. Select Tool: Highlight and select text or double-click any word to search The Ark's dictionaries.
D. Find Field: Search keyword or phrase in current document by typing in field and clicking Find. If there are relevant results, Document Viewer displays first highlighted hit. Additionally, a list of hits appears in Hits tab.
E. Previous and Next Hit: If a search produces multiple results, use Previous and Next Hit buttons to navigate through hits.
F. First and Last Page: Jump to beginning or end of document.
G. Previous and Next Page: Move page by page.
H. Page Navigation Field: Displays current page number; enter number to go directly to page.
I. Continuous Page View: Displays pages in a vertical column. [Default Initial View]
J. Single Page View: Displays one page at a time; fits page to height of Document Viewer.
K. Two-Up Page View: Displays two pages in book-facing view; fits pages to width of Document Viewer.
L. Page Width Zoom: Fits single page to width of Document Viewer.
M. Page Height Zoom: Displays one page at a time; fits page to height of Document Viewer.
N. Zoom In: Increases magnification of page; only accessible in Continuous Page View.
O. Zoom Out: Decreases magnification of page; only accessible in Continuous Page View.
P. Print: Print item or page range. (See Printing below for additional information.)
Q. Save: Save item or page range. (See Saving on next page for additional information.)
R. Email: Email item or page range. (See Emailing on next page for additional information.)

Viewing Pages

In addition to the page buttons on the toolbar, use the arrow keys on your keyboard, the scroll bar on the right of the page, or scroll wheel on mouse (if available) to navigate through a document. Behavior varies based on your browser.

To jump to a specific page, type the desired page number in place of the one displayed in the Page Navigation field and press Enter. Use the printed page numbers on the page. Pages without printed numbers usually have an 'A' (front) or 'Z' (back) labeling or are simply numbered 1-n.

Printing Items from the Document Viewer

Use the Print button drop-down menu to print a selected page range or a particular item. See the main Printing section (p. 20) for additional information. This function requires a PDF viewer such as Adobe Reader to work properly. A separate tab/window will open which can be closed after printing. Users can also print using the Print button underneath each item on the Search Results page.

When you print, a PDF will open in your PDF viewer. Close the tab or window to return to The Ark.

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Saving Items from the Document Viewer

Use the Save button drop-down menu to save a PDF version of the selected page range or a particular item. Users who wish to change the auto-populated filename must make sure to include **.pdf** at the end of the new name. Failure to do so may result in a file of unknown type.

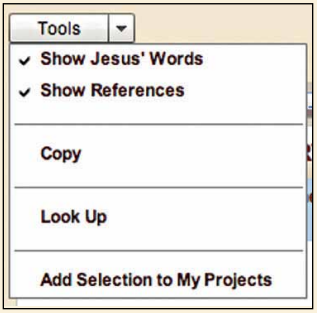
Emailing Items from the Document Viewer

Use the Email button drop-down menu to email a PDF attachment of a particular item or a selected page range. Enter the appropriate information into the email dialog box and click Send Email. Users with local email clients such as Microsoft Outlook or Apple Mail can also use the Email button underneath each item on the Search Results page to send items with these programs. This feature has an 8 MB maximum file size. Some items may be too large to email.

Tools Menu

The Tools menu is located in the upper-right corner of the Document Viewer ***(Figure 41)***. If in Firefox, you can access this menu by right-clicking anywhere on the page displayed in the Document Viewer. Some features are dependent on a selection of text or by right-clicking a word.

Figure 41. **Tools Menu**



Show Jesus' Words

Select to display Jesus' words in red in the Bible only ***(Figure 42)***. A checkmark appears when the option is selected. To turn off, click the option again.

Show References

Select to display the reference indicators in a document. These include blue text for references to another book and the book icons for all references, as well as the Table of Contents links. A checkmark appears when the option is selected. Turn off by clicking the option again. See References (p. 26) for additional information.

Copy

Copies highlighted text; use the Paste (Control/Command + V) function to reproduce copied text.

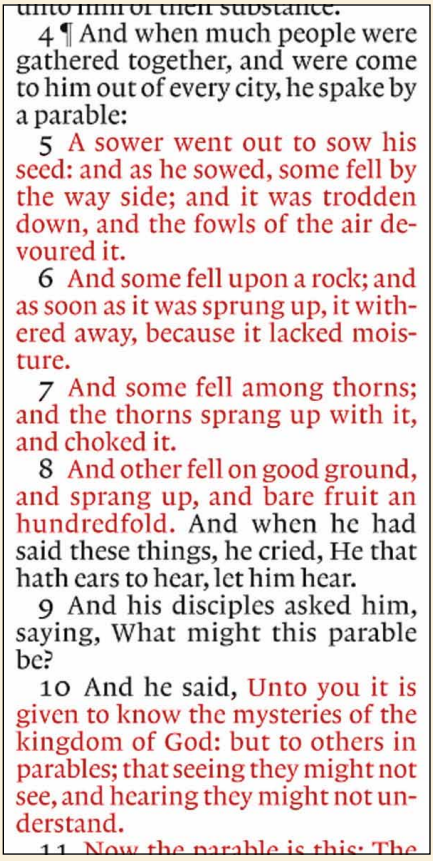
Look Up

Highlight a word or phrase and select Look Up to search The Ark's dictionaries.

Add Selection to My Projects

Highlight text and choose this function to save a selection to the citation organizer. See My Projects (p. 29) for additional information.

Figure 42. **Show Jesus' Words (Luke 8)**


unto him of their substance.

4 ¶ And when much people were gathered together, and were come to him out of every city, he spake by a parable:

5 A sower went out to sow his seed: and as he sowed, some fell by the way side; and it was trodden down, and the fowls of the air devoured it.

6 And some fell upon a rock; and as soon as it was sprung up, it withered away, because it lacked moisture.

7 And some fell among thorns; and the thorns sprang up with it, and choked it.

8 And other fell on good ground, and sprang up, and bare fruit an hundredfold. And when he had said these things, he cried, He that hath ears to hear, let him hear.

9 And his disciples asked him, saying, What might this parable be?

10 And he said, Unto you it is given to know the mysteries of the kingdom of God: but to others in parables; that seeing they might not see, and hearing they might not understand.

11 Now the parable is this: The

Document Viewer Navigation Bar

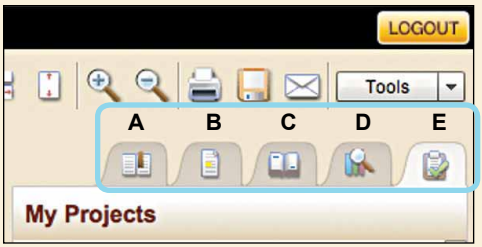
The Navigation Bar in the Document Viewer is extremely powerful and contains Bookmarks, Hits, References, Dictionaries, and My Projects ***(Figure 43)***. Becoming well acquainted with these tabs will quickly help you gain new insights from the Collection.

Bookmarks

This tab displays a document's bookmarks ***(Figure 44)***. Click any entry in the list to jump to that item.

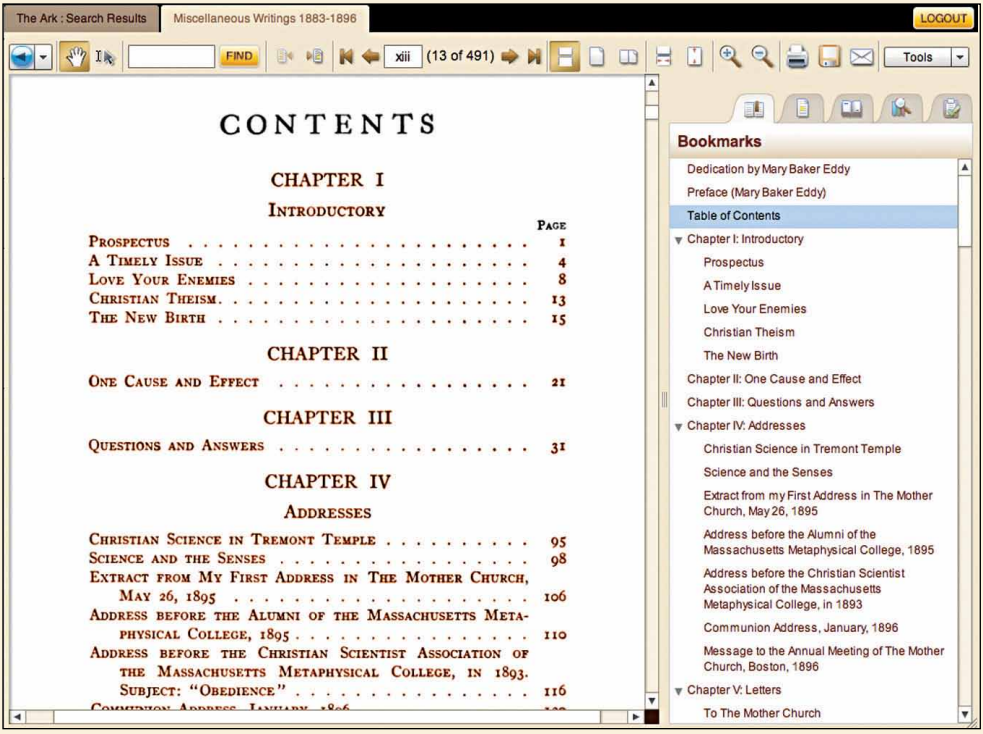
The Table of Contents for most books and periodicals also contain clickable links to go directly to a chapter or article. Brown text indicates a link. Show References in the Tools menu must be selected for this feature ***(Figure 41)***.

Figure 43. **Document Viewer Navigation Bar**



A. Bookmarks
B. Hits
C. References
D. Dictionaries
E. My Projects

Figure 44. **Bookmarks**



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Hits

The Hits tab activates when a keyword search is performed. A list of relevant results or hits displays in this tab ***(Figure 45)***. Click the page number or contextual reference to view the listed search hit.

In addition, use the Previous Hit and Next Hit buttons on the Document Viewer toolbar to navigate through each hit ***(Figure 46)***. Your current hit will be highlighted in blue and the other hits are highlighted in yellow. These buttons may become grayed out if there is only one hit or if you arrive at the first or last hit in the document.

Hits Scope

After selecting an item to view from the Search Results page in the Home tab, the Hits list contains the results for only that particular item. There may be other instances of your search criteria in the entire document, but the listed Hits are constrained by the scope of the item. For example, in ***(Figure 45)*** the item is "Chapter 10: Science of Being" from *Science and Health*. Even though the entire book is available, the 155 hits displayed in the Hits tab are in Chapter 10. To expand your hits to include the entire document, use the Find feature in the Document Viewer toolbar. In this case the Hits list would then display all 688 derivations of "sense" in *Science and Health*.

Figure 46. **Previous and Next Hit Buttons**

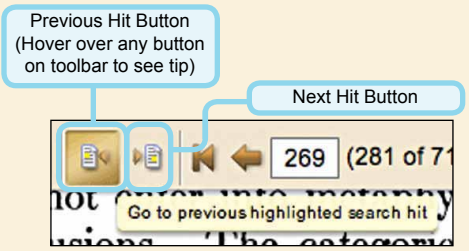
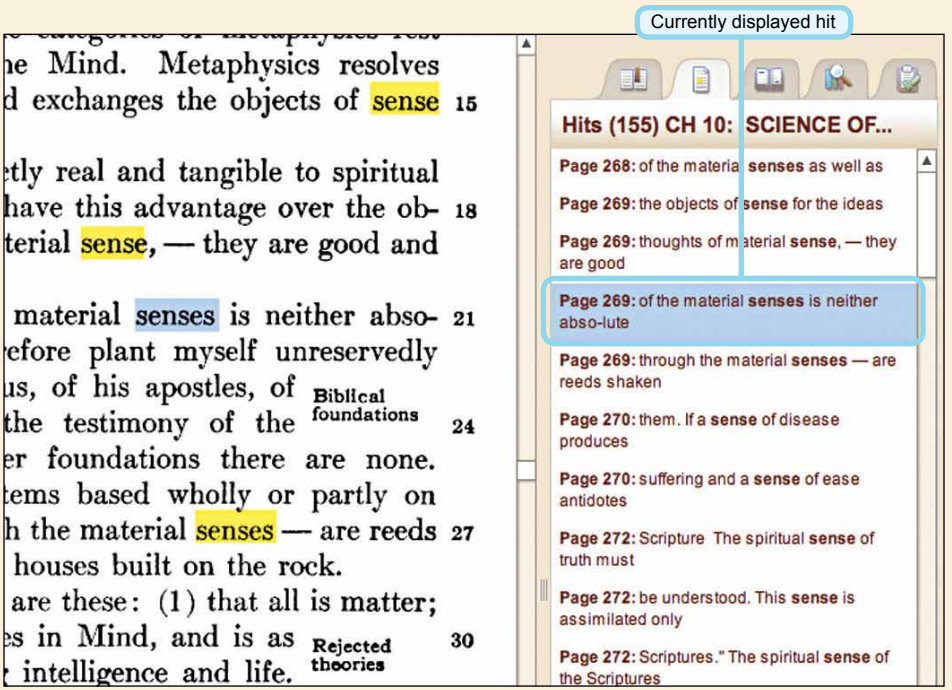


Figure 45. **Hits**



References

The References tab reveals connections between the Bible and Mrs. Eddy's Works relevant to the page being displayed in the Document Viewer. For example, while viewing the Bible, the References tab lists Mrs. Eddy's quotations to the current page, enabling you to go directly to her passages referring to the Bible. Similarly, each page in Mrs. Eddy's Works contains a reference list which allows you to quickly view quoted Bible verses in context. The References tab for *Science and Health* page 559 lists all the references on that page ***(Figure 47)***.

Expanding any citation on the References tab by clicking the gray pyramid provides additional context for the citation. A View button to open the referenced book to the appropriate page also appears. In the example below, clicking View for the second reference opens Revelation 10:2 ***(Figure 48)***. The referenced text, "a little book," appears highlighted in yellow. Open the References tab again to view the references for Revelation page 352, including the recently visited *Science and Health* page 559.

Turning Reference Indicators On and Off

As you are reading, you may find it helpful to have reference indicators on the page. These include book icons in the margins and blue text links to other documents. Reference indicators may be turned on and off in the Tools menu.

Book icons appear on the right and left side of each page and indicate a reference to a verse or line. The icons only appear next to the line or verse beginning a reference. Clicking a book icon in the margin will highlight the relevant citation(s) in the References tab ***(Figure 48)***.

Figure 47. **Reference to Another Book**

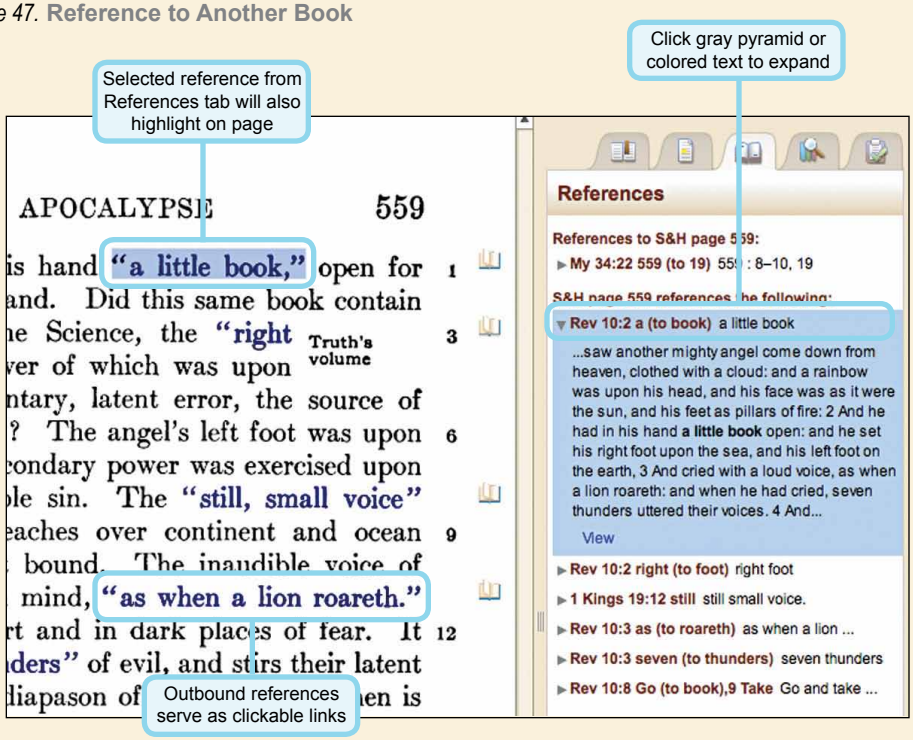


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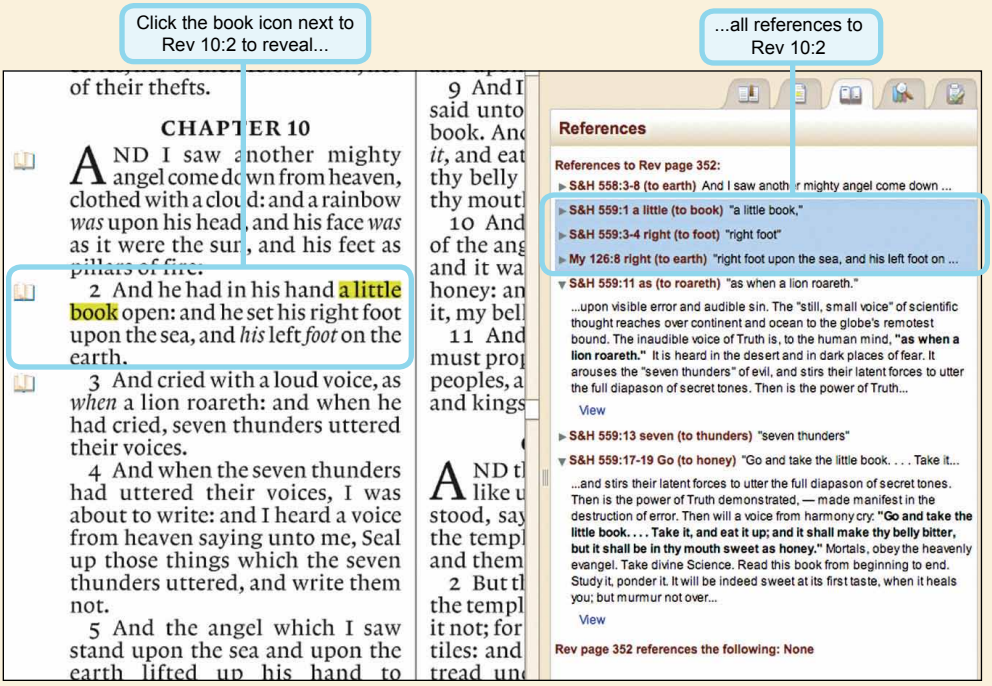
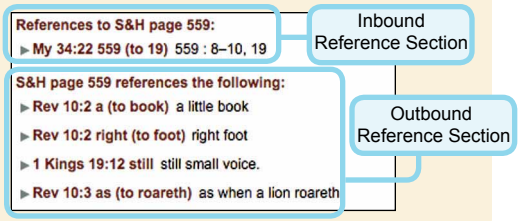
Figure 48. **References from Other Books**



Inbound versus Outbound References

The References tab contains two sections: Inbound References and Outbound References. ***(Figure 49)***. The "References to [Book] [page]" section is for Inbound References. These are the books referencing the current page. The figure below shows an Inbound Reference from *The First Church of Christ Scientist and Miscellany* (My).

Figure 49. **Inbound/Outbound References**



The "[Book] [page] references the following" section lists Outbound References. These occur when the text of the current page references another book or document. All Outbound Reference text is blue when references are displayed and serve as direct links to the source documents ***(Figure 47)***.

Mrs. Eddy's Works also contain Inbound References from the Concordance Excerpts. These references all refer to Mary Baker Eddy. See Concordance Excerpts (p. 32) for additional information.

NOTE: It is recommended to be in Single Page View when accessing the References tab in order to maintain the best application performance.

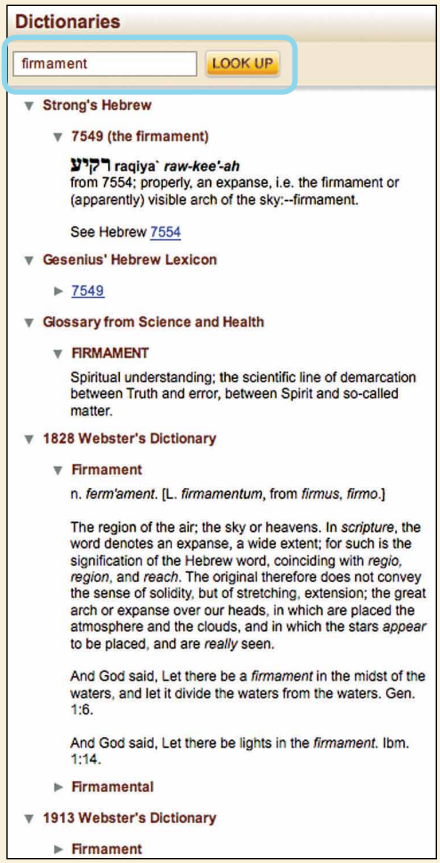
Dictionaries

The Ark's dictionaries are accessed by using the Select tool to double-click any word in a document ***(Figure 50)***. You can also use Look Up in the Tools menu or type a word or Strong's Number into the Dictionaries tab Look Up field ***(Figure 51)*** to search these databases.

- **Strong's Hebrew and Greek Dictionary** – The Bible in The Ark is coded to Strong's Numbers, a system designed by James D. Strong to provide users with the Hebrew and Greek origins of words in the Bible. Double-click any word on a Bible page to bring up the Strong's-coded term, or type in a Strong's Number to display the Greek and Hebrew words and definitions.
- **1857 Gesenius' Hebrew-Chaldee Lexicon** – The terms in this lexicon are coded to Strong's Numbers. Double-click any word in the Old Testament or type in a Strong's Number to display a link to an image for this term. To find out additional information regarding this lexicon, visit the Dictionaries and Lexicons section on The Ark's FAQs page. A PDF containing scanned images of the front matter and appendixes of this lexicon is available.
- **1901 Thayer's Greek-English Lexicon** – The terms in this lexicon are coded to Strong's Numbers. Double-click any word in the New Testament or type in a Strong's Number to display a link to an image for this term. To find out additional information regarding this lexicon, visit the Dictionaries and Lexicons section on The Ark's FAQs page. A PDF containing scanned images of the front matter and appendixes of this lexicon is available.
- ***Science and Health*** **Glossary** – Database of terms from Chapter 17 of *Science and Health*. Double-click a Glossary word in The Ark's Collection to display Mrs. Eddy's definition.

Figure 50. **Select Tool**

Figure 51. **Dictionary Look Up**



- **1828 Webster's Dictionary** – Database of the first edition of Noah Webster's *American Dictionary of the English Language*, containing many biblical references.
- **1913 Webster's Dictionary** – Database of an edition of Noah Webster's *Revised Unabridged Dictionary* intended to bring greater historical relevance to words used during the period of The Ark's Collection.

NOTE: To double-click a word, use the Select tool located to the left of the Find field on the toolbar ***(Figure 50)***. **Automatic dictionary look up is not available when using the Hand tool.**

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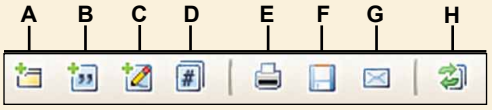
My Projects

My Projects allows you to easily compile, organize, save, and print citations from the books and periodicals in the Collection. **The Projects created while using The Ark Flash Drive application are completely independent of those created while using The Ark Internet application.**

At the bottom of the My Projects tab is a toolbar to assist with creating and editing your entries.

Figure 52. **My Projects Tool Bar**



A. New Project
B. New Citation
C. New Note
D. Number/Re-number
E. Print
F. Save
G. Email
H. Back Up

Project Documents

When in the My Projects tab, use the New Project button ***(Figure 52)*** to create Project folders for storing citations and notes. Double-click the Project Name field of a Project to edit.

Entries

There are two different types of entries which can be added to a Project: Citations and Notes ***(Figure 53)***. Citations are created from the Bible and Mrs. Eddy's writings. Notes are text-only and can be typed or pasted from other sources. Citations added from periodicals are saved as Note entries.

Citations

Create Citations using any of the following methods:

1. Highlight desired text in a document and click the New Citation button ***(Figure 52)*** or Add Selection to My Projects in the Tools menu. A new Citation entry appears with a generated citation and your highlighted text in the body.
2. Click the New Citation button to create a blank entry and type in your desired Citation. The program will automatically pull the appropriate text into the entry's body. See Citation Syntax (p. 15) for correct formatting and additional information.
3. Double-click the title of an existing Citation and edit to modify it. Press Enter to refresh the entry with the new citation's text.

Figure 53. **My Projects Entries**

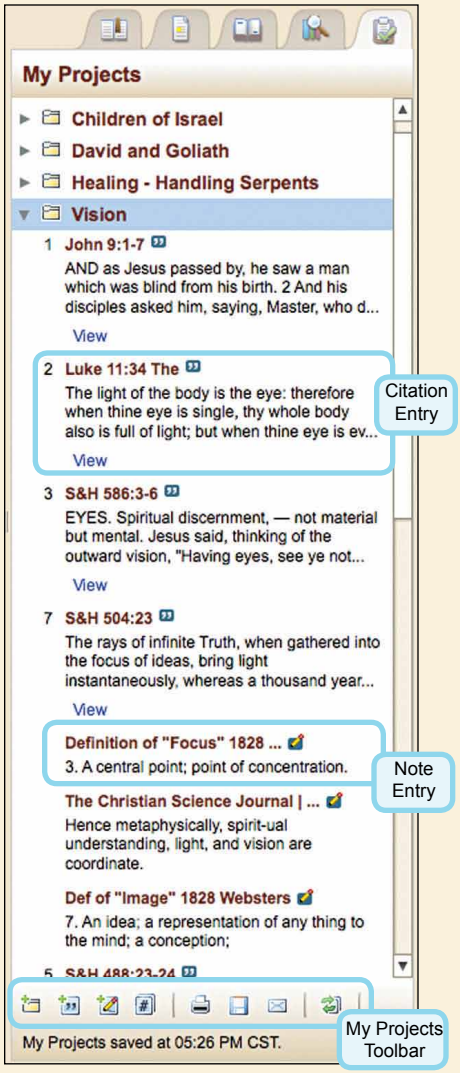
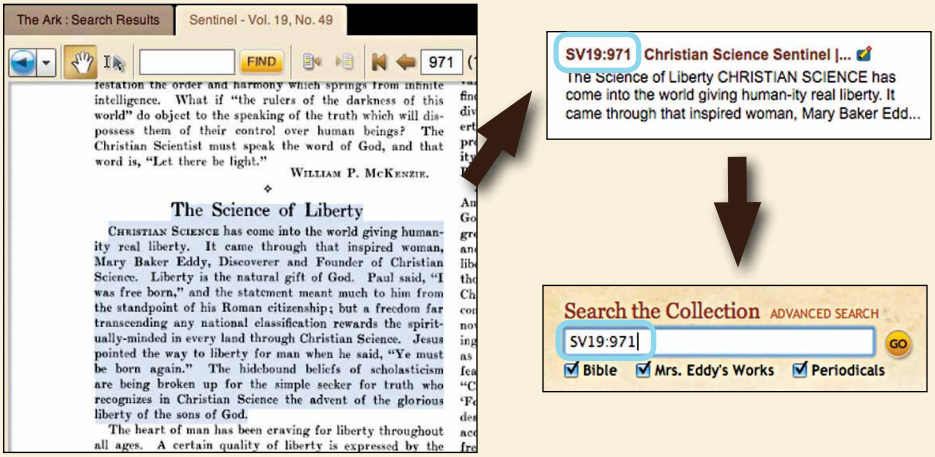


Figure 54. **Periodical Note Entry and Search Syntax**



Automated Citation generation and text retrieval only works with the Bible and Mrs. Eddy's writings. To preserve the accuracy of Citation text, these entries cannot be modified or formatted. See Citation Syntax (p. 15) for additional information.

Notes

Click the New Note button ***(Figure 52)*** to add notes or paste them in from another source such as definitions from the Dictionaries tab. Double-click the title field to add a new title, and press Enter when finished. Double-click the text field to add or edit your notes. The text-editor window will prompt you to save before closing.

Selections from the Periodicals

When you select text from the Periodicals and add it to My Projects, it is entered as a Note entry. Be aware you will be able to edit the copied text.

Because the Periodical entries are Notes, they cannot be viewed in context via My Projects. The best way to view the source for these entries is to type the citation syntax at the beginning of the Note title into Search the Collection. This should aid you in viewing the desired page ***(Figure 54)***. See Accessing a Journal/Sentinel Entry from My Projects (p. 17) in Citation Syntax (p. 15) for additional information.

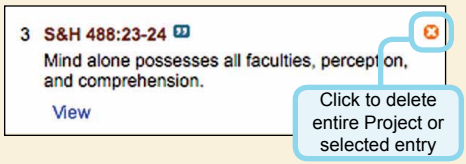
Navigation and Organization

My Projects initial view displays your Project folders in a collapsed state. Click the pyramid next to a Project title to expand its contents. Click the View button of a Citation entry to go to the referenced document in the Document Viewer. The cited text appears within blue chalk brackets. Only one entry at a time can display with these brackets.

Rearrange Projects by clicking and dragging a Project folder. Citations and Notes can be arranged the same way. Select a single entry or multiple entries (hold the Shift or Ctrl key down and click the entries you wish to move) to drag and drop.

Double-click the Citation or Note body to view the entire text. Delete an entry or entire project by clicking the orange X that appears when you hover over an item ***(Figure 55)***.

Figure 55. **Deleting an Entry**



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Numbering

Numbering Citations can be helpful if you want to mark your books with the entries in your Project. The first Citation entry added to a Project automatically starts as number 1. Additional Citations auto-increment as they are added. After rearranging your Citations, you may want to re-number them. Number entries by selecting a group (hold down Shift or Ctrl and click the desired Citations) and clicking the Number button ***(Figure 56)***. This feature will always number 1-n. It may be helpful to select all Bible references and number them 1-n and then select all *Science and Health* references and number them 1-n. You can also type in any number (up to 999) manually for a particular entry by double-clicking on the current number ***(Figure 57)***. Only Citation entries can be numbered.

Saving and Exporting

My Projects will automatically save any new Citation you add as well as any Citations you modify.

Figure 56. **Numbering a Group of Citations**

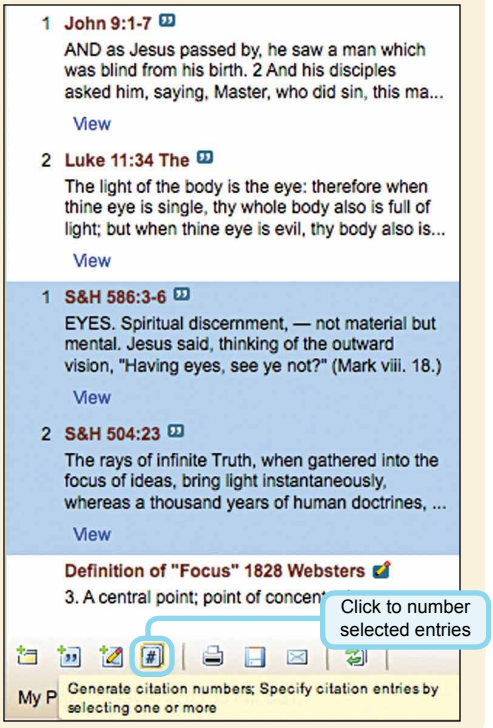
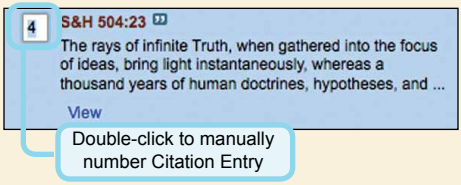


Figure 57. **Numbering a Citation**



To export a copy of a Project, click the My Projects Save button ***(Figure 52)***. The format of the saved file is HTML. It should open in any standard web browser (i.e., Firefox, Safari, or Internet Explorer). This may be helpful if you are using your research for a paper or talk.

Backing Up My Projects

Back up your work using the My Projects Back Up button ***(Figure 52)***. This is ***critically important*** if you use the Flash Drive application. **Save the file in a protected place.** If you ever experience data loss and have access to a back-up file, contact The Ark's technical support for further assistance. The back-up file will provide a restoration point for your Projects.

Printing a Project

Select a Project title and click the My Projects Print button to print ***(Figure 52)***.

Emailing a Project

Select a Project title and click the My Projects Email button to email a selected Project ***(Figure 52)***.

The format of the attached file is HTML. It should open in any standard web browser (i.e., Firefox, Safari, or Internet Explorer).

NOTE: There is no limit to the number of My Projects entries you can have. However, extremely large accounts (2 MB or more) may cause performance degradation in the Document Viewer when in the My Projects tab. Fortunately, it takes a high number of entries to reach even 1 MB in size. If you experience a slow-down in your My Projects performance, clean up your Internet account or flash drive by deleting old Projects and entries.

Concordance Excerpts

Christ, Jesus, and Mary Baker Eddy in the Concordance

A Complete Concordance to the Writings of Mary Baker Eddy compiled by Albert F. Conant contains helpful information for researching Christ, Jesus, and Mary Baker Eddy. Many references to these words are not found by keyword searching alone.

The Concordance Excerpts page, accessed by clicking on the link in The Ark Home tab Navigation Bar, assists you in further studying these references.

Click the links for related words to Christ and Jesus to Search the Collection for the synonym in Mrs. Eddy's Works ***(Figure 58)***. The source of these related words is the Concordance.

The entries under Mary Baker Eddy in the Concordance are especially helpful since all pronouns, titles, and related words such as "author," "one," and "Mother" were carefully compiled. The Ark electronically preserved and linked the Concordance pages for Mary Baker Eddy to allow each reference to be read in context.

Click the links underneath Science and Health Concordance Pages or Other Writings Concordance Pages to display the sections in the Document Viewer and access references on those pages.

Because of the sheer number of references on each page, they take longer to load. It may be easiest to use the References tab of the Document Viewer to view each reference rather than clicking the blue linked text itself.

NOTE: Only the Mary Baker Eddy sections of the Concordance are in the Collection. Therefore, all Concordance entries displayed refer to Mrs. Eddy.

Figure 58. **Concordance Excerpts**

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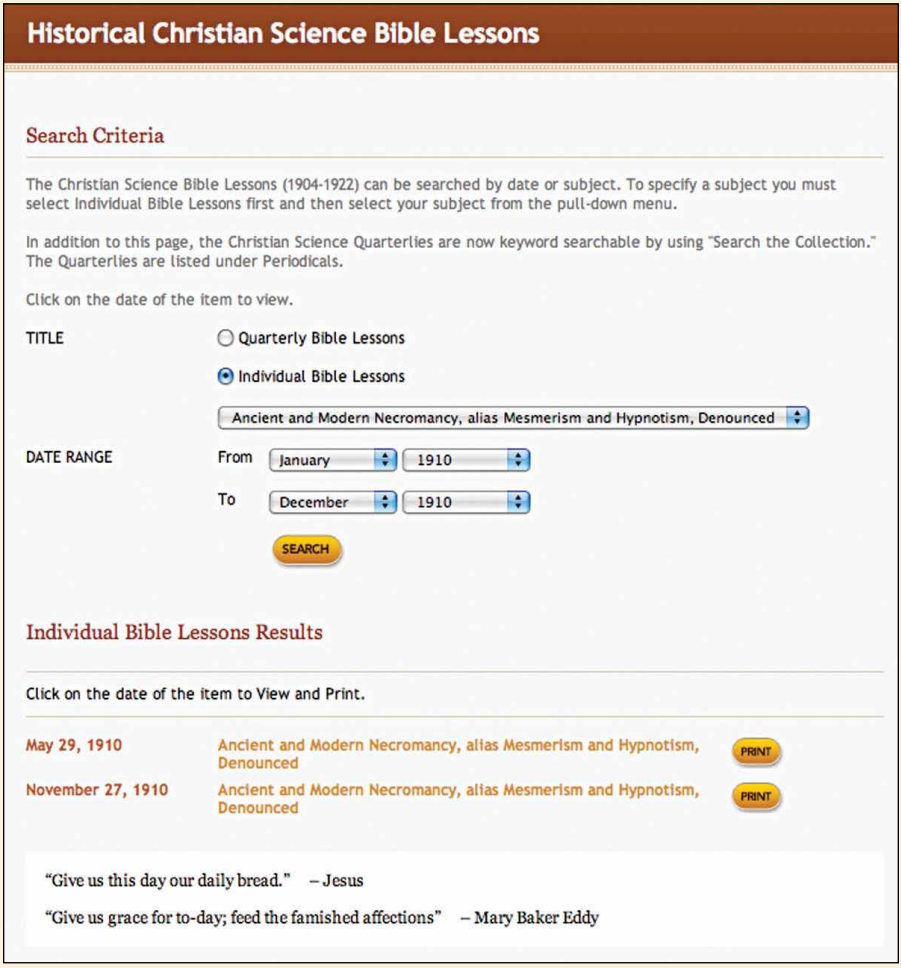
Bible Lessons

The Ark allows access to Historical Bible Lessons in several formats. From the Historical Bible Lessons page, view entire issues of *The Christian Science Quarterly* or go directly to individual lessons ***(Figure 59)***. Narrow the list by selecting specific subjects or date ranges. Additionally, the Historical Bible Lessons are available on the Interactive Timeline and are a part of The Ark's searchable Collection. Both the Historical Bible Lesson page and the Interactive Timeline can be accessed from the Navigation Bar in the Home tab.

Figure 59. **Bible Lessons**



Interactive Timeline

The Interactive Timeline allows you to investigate the Collection from a historical perspective. Gain new insight on the significance of published works by viewing key events for the Church and Mary Baker Eddy side-by-side with the publications.

Dates Chosen

The Timeline covers the years 1866-1922. Although the first periodical, *The Christian Science Journal*, was not published until 1883, it was in 1866 that Mrs. Eddy discovered Christian Science and in 1875 that *Science and Health* was first published. Significant dates starting in 1866 for Mrs. Eddy and the Church are included. Because the goal is to view the Collection from a historical perspective, the Timeline ends in 1922, currently the last date of public domain material. Dates prior to 1866 and after 1922 are also significant, and users are encouraged to study these from other sources.

Navigation within Specific Timelines

The Interactive Timeline page displays five specific timelines. Select the timeline(s) you would like to display by using the checkboxes at the top of the Timeline ***(Figure 60)***. Use the scroll bar and arrows at the bottom of the Timeline to scroll through the dates. The initial view of the Timeline is always 1883, the year the first periodical, the Journal, was published.

To display a Timeline event, place your cursor over the marker and information regarding that date will be displayed. The information describing the event will remain on the screen until you choose another event or close the event by clicking the X. Only one event can be displayed at a time.

Figure 60. **Browse Timeline**

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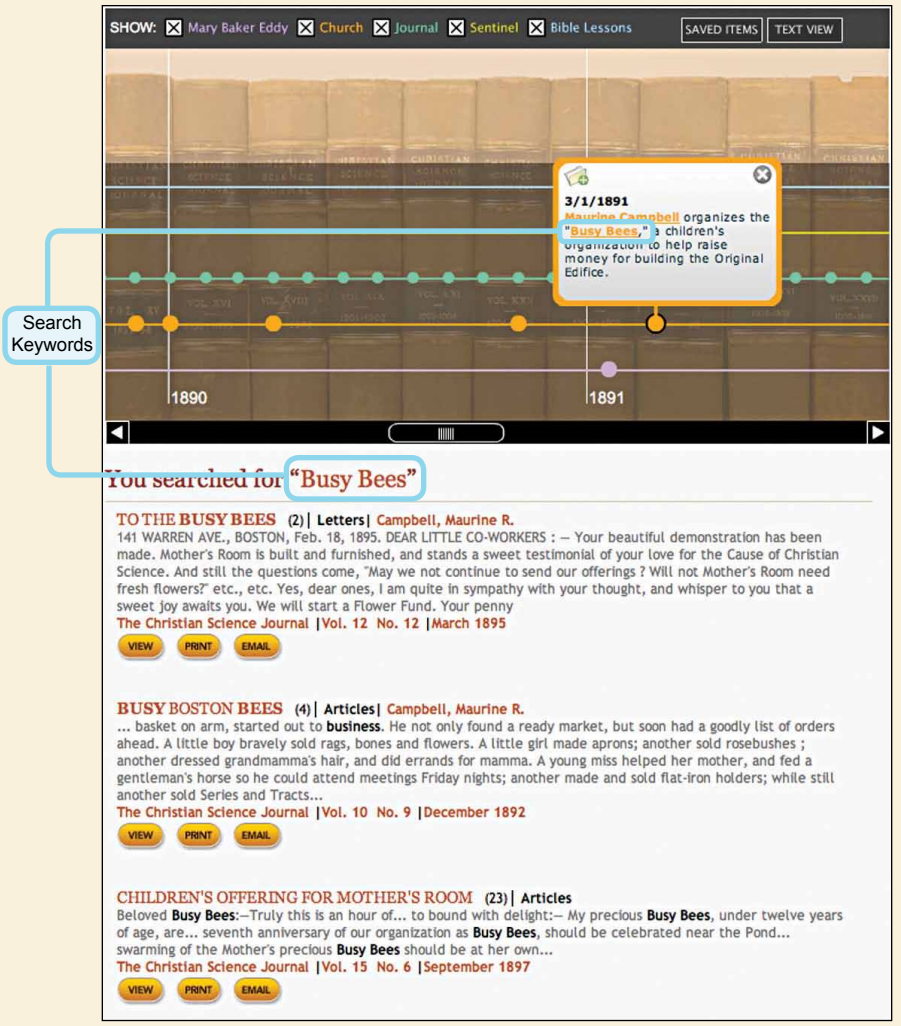
Journal, Sentinel, and Bible Lesson Timelines

The timelines for the Journal, Sentinel, and Bible Lessons function as electronic bookshelves. Each marker on the Timeline corresponds to an individual issue. To view an issue, place your cursor over the marker on the Timeline to display the issue's information. Then, click the colored link within the display box, and the issue will open in the Document Viewer.

Mary Baker Eddy and Church Timelines

The Mary Baker Eddy and Church timelines represent significant dates in history relating to Christian Science. Some dates contain links to Mrs. Eddy's published works. Others contain colored and underlined keyword links. Clicking these links will search the Collection for the selected keywords. Search results display in the lower portion of the Interactive Timeline page ***(Figure 61)***.

Figure 61. **Event Search Results**



Saving and Viewing Favorite Timeline Items

By using the Add to Saved Items feature, you can create a saved list of your favorite items for future reference. To add an item to your list, click the Add to Saved Items icon ***(Figure 62)*** in the upper-left corner of the item's information.

To view your Saved Items, click the Saved Items button located in the upper-right of the Timeline ***(Figure 63)***.

The Saved Timeline Items window will appear with a list of your saved items ***(Figure 64)***. Delete a saved Timeline item by clicking the trash can icon to the left of each item.

Figure 62. **Add to Saved Items**

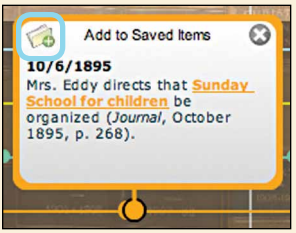


Figure 63. **Saved Items Button**

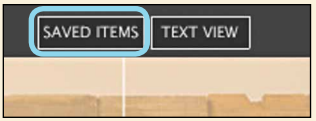
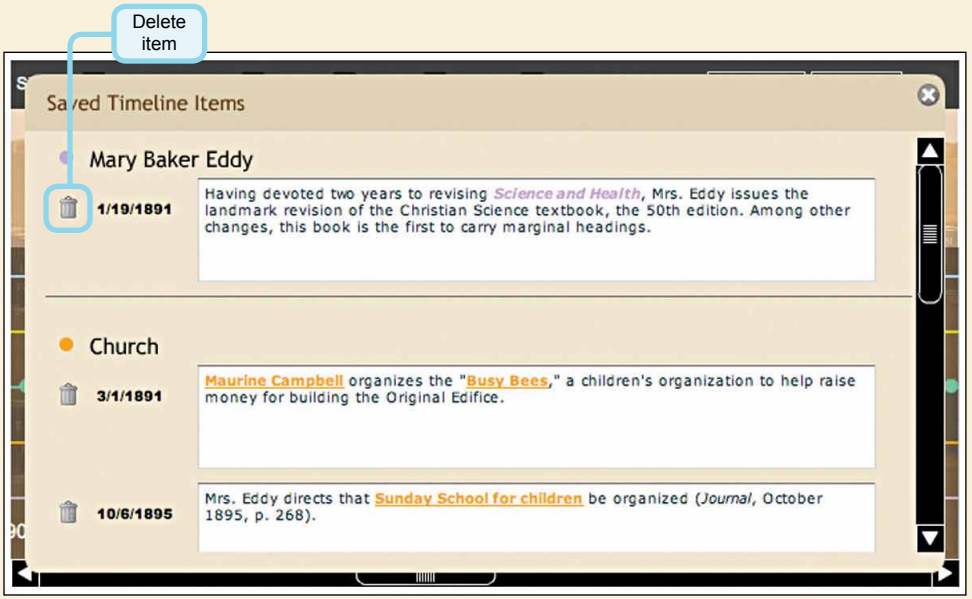


Figure 64. **Saved Timeline Items**



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Text View of Timeline Items

Text-only PDFs of the Mary Baker Eddy and Church timelines can be viewed and printed using the Text View button in the upper-right corner of the Interactive Timeline ***(Figure 65)***. After selecting a timeline ***(Figure 66)***, the corresponding PDF document will open in a separate window or tab.

Figure 65. **Text View Button**

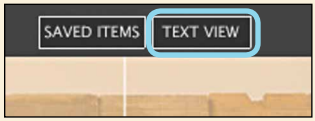
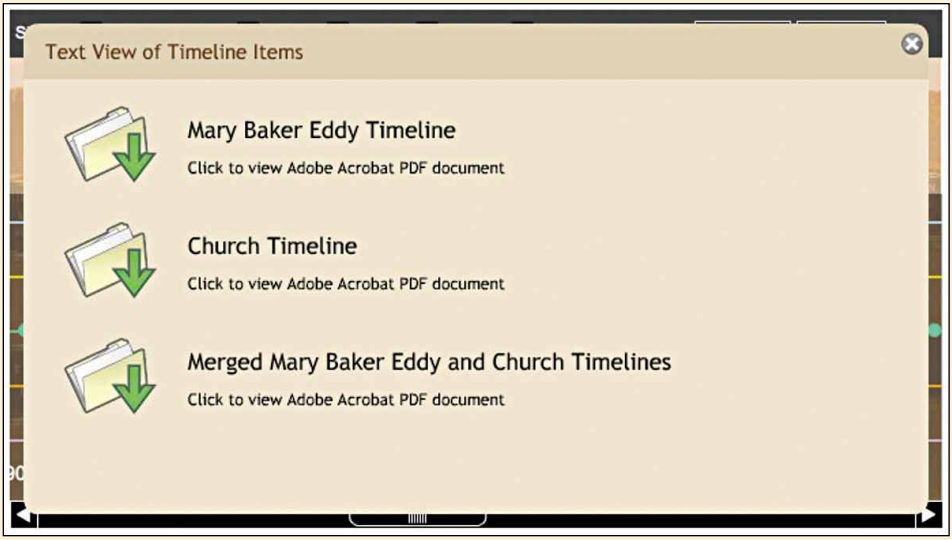


Figure 66. **Selecting Timeline in Text View**



Logging Out (Internet Application)

To log out of The Ark Internet application, click Logout in the upper-right corner of any page ***(Figure 67)***. If you choose not to log out, your session will eventually be timed out after a period of inactivity.

Figure 67. **Logging Out**

Technical Support

For technical support, please contact the distributor from whom you purchased The Ark.

Biblos Foundation
196 Spring Oaks Drive
Ballwin, MO 63011-3834
Phone: 888.524.2567 or 636.220.4380
Email: arksupport@biblosfoundation.org
Website: www.biblosfoundation.org

Longyear Museum
1125 Boylston Street
Chestnut Hill, MA 02467
Phone: 800.277.8943 ext. 444
Email: arksupport@longyear.org
Website: www.longyear.org

Return Policy

We hope you enjoy this product for years to come. Feel free to contact your distributor for user assistance of any kind. If, for any reason, you are unsatisfied with your purchase, you may return it for a full refund by using the Return Policy below.

1. The Ark must be returned within 90 days of purchase to be eligible for a refund.
2. All items of The Ark must be returned.
3. Each item must be returned in good condition.
4. The reason for returning The Ark must be documented by using a return form obtained from your distributor.

Biblos' Return Form:
www.biblosfoundation.org/media/PDFs/TheArkReturnForm.pdf

Longyear's Return Form:
www.longyear.org/arkreturn

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System Requirements

Your purchase includes a USB storage device (which plugs directly into your computer) containing The Ark 2.0 application. Run The Ark from the device or use the complimentary Internet application at www.arkpublications.com.

General System Requirements

- Supported Operating Systems
  - PC - Windows 7, Vista, XP
  - Mac - Mac OS 10.5 or higher
- Supported Browsers
  - Firefox 3.5 or higher
  - Safari 4 or higher
  - Internet Explorer 7 or higher
- 1 GHz processor/1 GB RAM
- Adobe Flash Player 10.1.0 or higher

USB Storage Device Application

- Available USB 2.0 port

Internet Application

- High-speed Internet connection

Printing

- PDF reader required (Adobe Reader available for free download)

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